

EXHIBITOR ACCOMMODATION FORM

www.ecoc2015.org

Please fill in all the fields and send this document to:

VIAJES EL CORTE INGLÉS • MICE Division • Gran Vía Fernando El Católico nº 3 bajo • 46008 Valencia (SPAIN)
Tel: +34.963.107.189 • Fax: +34.963.411.046 • E-mail: accommodationecoc2015@viajeseci.es

Deadline for admission of accommodation form at the ECOC Congress Touristic Secretariat: **August 17, 2015**. After this date, accommodation ON REQUEST.

COMPANY DETAILS:

*Company Name:
*Phone: Mobile: Fax: *E-mail:
*Company Fiscal Datas:
Address: City/State: ZIP Code: Country:
Fiscal Number:

RESERVATION DETAILS

1^o Option Hotel: 2^o Option Hotel:
Number & Room Type: Double Single Use: Double:
Arrival Date:/...../..... Departure Date:/...../.....
Remarks:

PAYMENT METHOD **

- A / Bank Transfer**
 B / Credit Card

** We will send you a budget, booking and the authorization form to be signed and returned to us.

By sending this document, I hereby accept the conditions stated herein.

SIGNATURE: _____

BOOKING AND PAYMENT OF EXHIBITORS HOTEL RESERVATION

* To guarantee the booking a **deposit of 25% of total amount** must be paid.

* Total amount due must be paid on **August 17**.

* **From August 18**, only payment made by credit card will be accepted, which total amount will be debited upon receipt of the booking.

CANCELLATION AND CHANGE OF EXHIBITORS HOTEL RESERVATION

* All changes and cancellations must be sent in writing to the ECOC Congress 2015 Touristic Secretariat (accommodationecoc2015@viajeseci.es). Please, note that hotels will not accept any changes or cancellations directly.

* **Cancellations** received **before June 25** the deposit of **25% will be reimbursed**.

* For **cancellations** received **between June 25 and August 24**, one full night will be charged by the ECOC Congress Touristic Secretariat.

* For **cancellations** received after **August 24** no refunds will be possible.

* **Rooming list** must be sent with total payment on **August 17**. **Name changes** will be accepted until **September 13**.